

**Village of Howards Grove Board Meeting
Minutes for February 15, 2022
(unapproved)**

- I. **Call to Order:** Meeting was called to order by President Plass at 5:30pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed:** It was stated that the meeting was verified and duly noticed.
- III. **Roll Call:** Present were President Jeff Plass, Trustee's Eric Kriete, Josh Pieper, Connie Meyer, Taylor Horness and Public Works Director Ryan Welsing. Absent Trustee's Lee Kunze, Mike Winter and Clerk Christan Brandt.
- IV. **Approval of Prior Meeting Minutes: January 18, 2022:** Motion made by Trustee Horness, seconded by Trustee Meyer. Carried. 5-0
- V. **Public Comments and Correspondence:** Plass stated that he was contacted by the Rotary Club to help plant trees that were taken by ash bore. They will set up a plan and with them and the parks committee. President Plass also stated that someone from the Club asked about fireworks down at Riverside during Bossy weekend. Plass stated that there isn't enough room there to safely have them down at Riverside.
- VI. **Discussion/Action of engineering services agreement with Kapur for Millersville Ave project:** Pw director stated that in the packet we have the Task Order #1 it is for \$75,000 and we did set aside that dollar amount in the budget. This is for the engineering of the project, and this would get done in 2022 and the road work in 2023. This is a 50/50 split with the County. Motion made by Trustee Horness, seconded by Trustee Pieper to approve the agreement for design services for Kapur. Carried. 5-0
- VII. **Approve Clean Water Fund Payout #12 Staab Construction:** Public Works Director Welsing stated that this is almost at completion. This payout is mostly for low level Phosphorus equipment which is to the tune of \$80,000 of this request and the remainder would be labor. This has been reviewed by Donohue and he has reviewed and recommends approval. Motion made by President Plass, seconded by Trustee Horness to approve payout #12 to Staab Construction for \$92,700.00. Carried. 5-0
- VIII. **Operator's License:** We had three applications submitted: two-year licenses for Matt Bresser and Charles Jentsch and a one year for Quentin Rogers. All paperwork has been submitted and background checks completed. Motion made by Trustee Horness, seconded by Trustee Kriete to approve the licenses. Carried. 5-0
- IX. **Temporary Picnic license for Howards Grove Fire Department Brat Fry:** Motion made by Trustee Pieper, seconded by Trustee Kriete to approve the temporary picnic license. Carried. 5-0
- X. **Financials Village and Sanitary Vouchers:** The vouchers for checks dated January 18 to February 13, 2022 in the amount of \$121,799.50 were presented and vouchers for checks 146676 to 146714, INT22-02, DBINS22-02, DELTA22-02, NEBAT22-01, USCELL22-01, HRAREM22-03 totaling \$1,557,012.11 dated February 14, 2022. Finance Committee reviewed and recommended approval. Motion made by President Plass, seconded by Trustee Kriete to approve the vouchers, and issue the checks. Carried. 5-0
- XI. **Adjournment:** Motion made by Trustee Kriete, seconded by Trustee Pieper to adjourn at 5:48pm. Carried. 5-0